



**ATHLOS ACADEMY OF JEFFERSON PARISH  
BOARD OF DIRECTORS MEETING**

Date: June 27, 2018      Time: 7:00pm  
 Location: Terrytown Playground Gym Rm. 102, 641 Heritage Ave, Terrytown, LA 70056

Board Member	Present/Absent
Ben Bourgeois	P
Kathleen Robert	P
Harvey Wier	P
Carolyn Steel	A
Landon Allen	A
John Foard	P
School Leader: Esrom Pitre ( P) Athlos HQ: Jeff Gunther (via phone ), Andrea Thomas-Reynolds ( P)	

Chair Ben Bourgeois called the meeting to order at 7:00 pm.

Topic	Discussion/Conclusion	Notes
Pledge of Allegiance (1 minute)		Ben Bourgeois
Approval of Agenda (1 minute)		Kathleen Robert Kathleen Robert moved, Harvey Weir seconded [passes]
Call for Conflicts of Interest (1-5 minutes)		Ben Bourgeois None  Ben Bourgeois asked Kathleen Robert to make a motion to go into Executive Session to discuss a personnel matter. Harvey Weir seconds. [Motion passes]
Approval of Meeting Minutes (1 minute)	Approval of June 6, 2018 Minutes	Kathleen Robert Kathleen Robert motions to approve the minutes as presented. Harvey Weir seconds [motion passes].
Public Comment (6 mins)	Dr. Esrom Pitre has announced his resignation as School Leader of Athlos JP and Dr. Andrea	Ben Bourgeois



	Thomas Reynolds has been appointed Interim School Leader until a hiring process for the appointment of a permanent School Leader can be completed. This is effective immediately and has been approved by the Board in Executive Session tonight. We wish Dr. Pitre the best and thank him for his expertise and leadership during his time with us.	
<b>Board Development</b>		
Mission Statement (2 minutes)	The mission of Athlos Academy of Jefferson Parish is to provide high quality educational opportunities for the whole child through three foundational pillars: Prepared Mind, Healthy Body, and Performance Character.	Ben Bourgeois
<b>Discussion Items</b>		
Director's Report (5 minutes)	Update on on-going pre-operational tasks completed by the School Leader	Acting School Leader Dr. Andrea Reynolds gave report. Almost all employees have been hired and only 12 contracts are waiting, 5 teaching positions need to be filled. Recommendations taken for those not certified but with experience. Building going well. Roof to be inspected per Ben Bourgeois. Furniture scheduled to arrive 7/15, books on 7/18, PD on July 23 <sup>rd</sup> which will be off sight because there is no internet yet. Training in Boise last week.
Athlos Report (5 minutes)	Update on construction and launch supports provided by Athlos Academies	Jeff Gunther Among other things highlights grand opening which will be Aug 6, 2018
Enrollment Update (5 minutes)	Discussion of current enrollments	Jeff Gunther 4 <sup>th</sup> grade is not filled yet. 248 on wait list.



		Out of 996, 950 are fully registered
Employee Hiring Progress (5 minutes)	Update on progress of employee hiring, plan to bring on contracted assistance	Dr. Andrea Thomas-Reynolds Contracts that need to be signed, next group should be hired in July meeting and that should be it.
2018-19 Budget (10 mins)	Review 2018-19 Budget	Jeff Gunther Net Income \$443,000.00 based on current budget
ELL Manual (5 mins)	Review ELL Manual	Jeff Gunther Procedural document to govern handling ELL students.
<b>Action Items</b>		
Public Comment (2 mins)	None	Ben Bourgeois
403b Plan (5 mins)	Decide on 403b plan setup	Finance Committee JF male motion to approve 403b plan, HW approved
Public Comment (2 mins)	None	Ben Bourgeois
Janitorial Bids (5 mins)	Review Janitorial Bids	Finance Committee BB questions Jani King has big price. However, if Athlos hired on own is it better to go in house vs. cost of Jani King? Dr. Reynolds likes the bid from Jani King Their staffing is all day and provides all equipment and materials. John Foard likes in house from money point of few. He also prefers a local company. However, the headache to handle for first year may be good to carve out to Jani King. John Foard makes motion to approve Jani King for janitorial services for one year.

		Harvey Weir seconds, [approved]
Public Comment (2 mins)	None	Ben Bourgeois
Level II Tech Support (2 mins)	Approve Level II Tech Support Bid	Finance Committee Since one provider bid must pick the terms of the contract. Kathleen Robert makes a motion to approve H Wire as Level 2 tech support with the condition hourly vs monthly billing is yet to be determined. John Foard seconded. [Approved]
Public Comment (2 mins)	None	Ben Bourgeois
Approve Purchase of Visitor Badging System (2 mins)	Review options for and choose between visitor badging software options	Finance Committee recommended Raptor. Harvey Weir moved, Ben Bourgeois seconded. [Approved]
Public Comment (2 mins)	Louis Sanders, COO Louisiana Motor Coaches	Ben Bourgeois
Review Transportation Bids (5 minutes)	Approve bid for student transportation	Finance Committee BB said two bids. LA Motor Coaches @ \$405 per bus per day and Durham @ \$323 per day per bus. Board and Dr. Reynolds asked Sanders multiple questions to clarify the bid and details on potential services. He said what makes him different is seat belts. Budget is \$700,300.00 for transportation. BB motions that based on budget, to approve Durham as bus service provider. Harvey Weir seconded. [Approved].
Public Comment (2 mins)	None	Ben Bourgeois
Approve Grounds Maintenance Bid (2 mins)	Approve bid for facility grounds maintenance	Finance Committee Recommended First Class. Ben Bourgeois moved to approve as



		grounds maintenance contractor. Harvey Weir seconded. [Approved].
Public Comment (2 mins)	None	Ben Bourgeois
Approve Credit Application (2 mins)	Approve credit application for science curriculum order to Carolina Biological Supply Company	Finance Committee recommended to do so. Kathleen Robert motions, Harvey Weir seconded. [approved].
Public Comment (2 mins)	None	Ben Bourgeois
Policy Approval (10 minutes)	Approve Policies 7104 – Procurement Policy	Jeff Gunther John Foard motions to approve, Ben Bourgeois seconded. [Approved].
Public Comment (2 mins)	None	Ben Bourgeois
Approve New Hires (5 mins)	Approve employment agreements for new staff	Dr. Reynolds presented employee contracts to be signed. Kathleen Robert motions to approve. Harvey Weir seconded. 12 offers out there, 5 called out to fill. [Approved].
<b>Closed Session</b>		
Crisis Response Plan (10 mins)	Review Draft Crisis Response Plan	Jeff Gunther Kathleen Robert requested to table to July 11 <sup>th</sup> . Ben Bourgeois motioned, Harvey Weir seconded. [Tabled]

Next Meeting: July 11, 2018 at 7:00pm

Adjournment: **Kathleen Robert motioned, John Foard seconded [adjourned] 7:58 pm**

**Add grounds and maintenance next month**

