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**I. PURPOSE**

The purpose of this policy is to ensure that qualified teachers are employed by Athlos Academy of Jefferson Parish and to fulfill its duty to ascertain the licensure status of its teachers.

**II. POLICY**

- A. Athlos Academy of Jefferson Parish requires its teachers to be certified or enrolled in an alternative certification program and to maintain a current license issued from the State Board of Elementary and Secondary Education.
  - 1. Some positions also require endorsement(s).
  - 2. The Lead School Administrator or designee shall establish a schedule for the annual review of teacher licenses.
- B. An employee who allows his/her licensure to lapse - or loses state licensure - is ineligible for employment with Athlos Academy of Jefferson Parish and therefore has no expectation of continued employment.
- C. Athlos Academy of Jefferson Parish is required to report violations of this policy to the appropriate state agency.
  - 1. An employee's license may be put in jeopardy if reported violations of professional and ethical conduct are forwarded to school administration.
  - 2. Each employee in such a situation is responsible for monitoring any change upon licensure, and is expected to communicate such changes to Human Resources.

**Legal References:**

[LA. R.S. 17:7:1](#) (*Certification of teachers*)