

I. PURPOSE

The purpose of this policy is to clearly establish Athlos Academy of Jefferson Parish's protocol for issuing student suspensions and expulsions.

II. DEFINITIONS

- A. In-School Suspension: As a result of chronic negative behavior, a student is removed from the classroom and spends the hours or days of suspension in another classroom under the supervision of a teacher, and is expected to complete all assigned work, for which they receive credit.
- B. Out-of-School Suspension: As a result of chronic negative behavior, a student is removed from the classroom and sent home.
 - 1. Out-of-school suspension may not exceed 10 consecutive days.
 - 2. Students must make up all academic work by a specified date for which they may receive full credit.
- C. Expulsion: The most severe consequence for a student's chronic negative behavior in which he/she is denied continued enrollment.
 - 1. Parent/guardian(s) shall be notified prior to the decision if possible, and given written notice of their right to appeal in the school's *Notice of Suspension or Expulsion*.
 - 2. A student may be expelled for up to 12 months unless otherwise specified under Louisiana Law.
 - 3. At the end of the expulsion period, a team shall meet to determine the most appropriate placement for that student which may include returning to the regular classroom, implementing a modified schedule, or choosing home school options.

III. POLICY

- A. Prior to implementing an Out-Of-School Suspension or Expulsion for repeated acts of disobedience, defiance of authority, or disruptive behaviors which are not of a violent nature, good faith efforts shall be made to implement a remedial discipline plan that would allow the student to remain in school. These efforts include:
 - 1. Alternatives to Out-of-School Suspension include procedures that allow a student to remain in school under an in-school suspension program.

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2. Temporary removal from class for at least thirty minutes if the student is in Kindergarten through sixth grade or removal for the entire class period if the student is in seventh or eighth grade.
 - a. Parent/guardians must be informed through either oral or written notification if their child is removed from class.
 3. Documentation of positive motivation and providing incentives to students that:
 - a. Directly and regularly reward or recognize appropriate behavior;
 - b. Impose immediate and direct consequences on students who fail to comply with school standards of conduct; and
 - c. Keep the students in school, or otherwise continue student learning with appropriate supervision or accountability.
- B. In the event of a student's suspension or expulsion, the parent/guardian(s) of the student must be notified by Athlos Academy of Jefferson Parish without delay by means of the *Notice of Suspension or Expulsion*, to be sent via certified mail.
1. The notice shall include:
 - a. The grounds for the suspension or expulsion;
 - b. The period of time for which the student will be suspended or expelled;
 - c. A brief statement of facts;
 - d. The time and place for the parent/guardian(s) to meet with Athlos Academy of Jefferson Parish personnel to review the suspension or expulsion; and
 - e. In the case of an expulsion, the time and place of the expulsion hearing outlined in section F.2.
 2. In accordance with state law:
 - a. A student who is subject to an Out-of-School Suspension for ten days or fewer shall be assigned school work missed while suspended and shall receive partial or full credit for work as determined by the Lead School Administrator or designed, upon recommendation of the student's teacher.
 - b. A student subject to an Out-of-School Suspension for ten or more consecutive school days will be assigned an alternative educational setting in accordance with LA. R.S. §17:416.1.

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- c. It is recommended that a student not be expelled for more than 12 months.
- C. After notification of an Out-of-School Suspension, Athlos Academy of Jefferson Parish shall follow this procedure:
1. The student will be permitted to defend his/her actions prior to the Out-of-School Suspension.
 2. All communication between the student and the school administrators/teachers regarding the disciplinary action will be documented.
 3. An alternate education plan for the student will be provided if the Out-of-School Suspension is longer than 10 days.
 4. The student and the student's parent/guardian(s) must attend the re-admittance meeting with school administration before returning to school.
- D. Out-of-School Suspension of Students with Disabilities:
1. When a student with disabilities has been subject to an Out-of-School Suspension for more than 5 consecutive school days or 10 cumulative school days in the same school year, and that suspension does not evolve into expulsion, the child's IEP team shall meet and determine if the child needs other services in order to participate in the general curriculum, albeit in an individualized education setting.
- E. Weapons Policy:
1. If a student brings a real or look-alike weapon, explosive, or flammable material to school, the student responsible shall be subject to an Out-of-School Suspension immediately. Disciplinary action may be modified by the Lead School Administrator up to and including expulsion on a case-by-case basis, within 10 days of the incident.
- F. Recommendation for Expulsion:
1. The School leader shall consider the Athlos Academy of Jefferson Parish Master Discipline plan and La. R.S. 17:416(B) and (D) when determining whether or not to recommend a student for expulsion
 2. Prior to expulsion, a hearing will be held by the Governing Board or its designee pursuant to La. R.S. 17:416(C);
 - a. At said hearing, the principal or teacher concerned may be represented by any person appointed by the superintendent.

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- b. The concerned teacher shall be permitted to attend such hearing and shall be permitted to present information the teacher believes relevant.
 - c. At such hearing the student may be represented by any person of his choice.
 - d. Until such hearing takes place the student shall remain suspended from the school.
 - e. Upon the conclusion of the hearing and upon a finding that the student is guilty of conduct warranting expulsion, the Governing Board shall determine the length of expulsion pursuant to the guidelines outlined in La. R.S. 17:416(C)(2) and (3).
- G. In cases of expulsion:
- 1. Athlos Academy of Jefferson Parish must provide an alternative educational placement that meets the requirements of La. R.S. 416.2 for every expelled student during the expulsion period; and
 - 2. The student shall appear before Athlos Academy of Jefferson Parish's Governing Board prior to his/her reinstatement, at which point the Governing Board shall determine:
 - a. The conditions that must be met by the student and the student's parent/guardian(s) for the student to return to school; and
 - b. If it would be better for the student to be placed on probation in a regular or alternative school setting.
- H. Athlos Academy of Jefferson Parish shall maintain a record of all suspended or expelled students and a notation of the recorded suspension or expulsion shall be attached to the individual student's transcript.

Legal References:

[La. Rev. Stat. §17:416](#) (*Discipline of students*)
[La. Rev. Stat. §17:416.1](#) (*Discipline of students*)
[La. Rev. Stat. §17:416.2](#) (*Supervision of suspended students*)

Related Documents:

[Notice of Suspension or Expulsion](#)
[Discipline Policy 5502](#)