Athlos Academy JEFFERSON PARISH

Acceptable Use of Technology

Business Operations Policy 7401 Approved: 11/2/2016

I.	
Revised:	

I. PURPOSE

Athlos Academy of Jefferson Parish is committed to providing equal access to technology as an educational resource, and students will be taught appropriate use of computers and general uses of the internet.

II. POLICY

A. Technology Access in the Classroom:

- 1. Athlos Academy of Jefferson Parish will provide its students and school personnel with access to local, state, and worldwide instructional resources databases.
- 2. Instructional technological resources shall be available to help students successfully achieve education excellence and meet state standards.
- 3. Educational databases shall be accessible in the appropriate classes.
- 4. The technology shall promote teacher and student curriculum and learning collaboration.
- 5. This access is a privilege, not a right.
- The system may suspend or revoke a system user's access upon violation of this policy and/or administrative rules regarding acceptable use or upon written parental request to the Lead School Administrator.

B. Acceptable Use of Technology:

- 1. The primary purpose of the internet at Athlos Academy of Jefferson Parish is educational.
- 2. All connected to the network provided by Athlos Academy of Jefferson Parish shall refrain from attempting to subvert the technology that blocks access to obscene or otherwise blocked websites.
- 3. No user of Athlos Academy of Jefferson Parish's devices or network shall attempt to gain unauthorized access to any website or engage in hacking or other unlawful activities
- 4. All electronic communications will be compliant with the Family Educational Rights and Privacy Act, 34 CFR, Part 99
- 5. Teachers will take an active role in ensuring that students and their parent/guardians are aware of the individual student's responsibility to use the computer and internet in an ethical and education-oriented manner.

6. Students and parent/guardians agree to Athlos Academy of Jefferson Parish's appropriate use of technological services when they sign the *Library, Technology, and Directory Release Form* initially at student registration, and annually for the duration of the student's enrollment at Athlos Academy of Jefferson Parish.

C. Internet Safety Procedures:

- 1. To the extent practical, technology protection measures (or "Internet filters") shall be used to block or filter Internet, or other forms of electronic communications, access to inappropriate information.
 - a. Inappropriate material includes material that it is reasonably believed to be obscene, conducive to the creation of a hostile or dangerous school environment, pervasively vulgar, excessively violent, or sexually harassing.
 - b. Inappropriate materials also include child pornography or any other material deemed harmful to minors.
 - c. Internet Filters shall be used to prevent access to sites containing information on the manufacturing or production of bombs or other incendiary devices.
- 2. Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.
- The provisions of this policy shall not prohibit any authorized student from having unfiltered or unrestricted access to the Internet or online services of a newspaper with a daily circulation of at least one thousand.
- 4. To the extent practical, steps shall be taken to promote the safety and security of users of the Athlos Academy of Jefferson Parish online computer network when using electronic mail, chat rooms, instant messaging, and other forms of direct electronic communications.
 - a. Specifically, as required by the Children's Internet Protection Act, prevention of inappropriate network usage includes:
 - i. unauthorized access, including so-called 'hacking,' and other unlawful activities; and
 - ii. unauthorized disclosure, use, and dissemination of personal identification information regarding minors.
- D. Procedures for the disabling or otherwise modifying any technology protection measures shall be the responsibility of the Lead School Administrator or designee.

E. Education of Students:

- It shall be the responsibility of all members of the Athlos Academy of Jefferson Parish staff to
 educate, supervise and monitor appropriate usage of the online computer network and access to the
 Internet in accordance with this policy, the Children's Internet Protection Act, the Neighborhood
 Children's Internet Protection Act, and the Protecting Children in the 21st Century Act.
- 2. Students shall receive age and grade appropriate classroom instruction regarding Internet and cell phone safety and shall include, at a minimum:
 - a. The safe and responsible use of social networking websites, chat rooms, electronic mail, bulletin boards, instant messaging, and other means of electronic communication.
 - b. Risks of transmitting personal information.
 - c. Recognizing, avoiding, and reporting solicitations by sexual predators.
 - d. Recognizing and reporting illegal activities and communications.
 - e. Recognizing and reporting harassment and cyberbullying.
 - f. Recognizing and avoiding unsolicited or deceptive communications.
 - g. Copyright laws on written materials, photographs, music, and video.
 - h. Compliance with the E-rate requirements of the Children's Internet Protection Act.
- 3. Following receipt of this training, the student will acknowledge that he/she received the training, understood it, and will follow the provisions of the Athlos Academy of Jefferson Parish's acceptable use policies.
- 4. Athlos Academy of Jefferson Parish shall make the teaching materials that cover the above available to parents and legal guardians of students attending the school.
- F. Any device, whether or not it is owned by Athlos Academy of Jefferson Parish, that is connected to the school's network is covered by this policy and *Policy 5402 Electronic Devices Policy*.

Legal References:

<u>LA. R.S. 17:100.7</u> (Policies; governing authorities of public elementary and secondary schools; Internet and online sites; access by students and employees; exceptions)

LA. R.S. 17:280 (Internet and cell phone safety education; required instruction)

Children's Internet Protection Act