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**I. PURPOSE**

The purpose of this policy is to inform the school community and the general public of the position of Athlos Academy of Jefferson Parish on visitors to school property.

**II. DEFINITIONS**

- A. Visitor: Any person except an employee of Athlos Academy of Jefferson Parish, a member of the Governing Board, a student enrolled in the school, and a student's parent, guardian, or other person authorized by a parent or guardian who is delivering the student to school at the beginning of the school day or picking the student up from school at the end of the school day.

**III. POLICY**

- A. Athlos Academy of Jefferson Parish welcomes visits by parent/guardians and community members provided the visits are consistent with the health, education and safety of students and employees and are conducted within the procedures and requirements established by the school.
- B. All visitors must check in at the front office and obtain a visitor badge.
- C. An individual or group may be denied permission to visit Athlos Academy of Jefferson Parish or such permission may be revoked if the visitor(s) does not comply with the school procedures and regulations, or if the visit is not in the best interest of students or school personnel.
  - 1. Visitors shall be informed of relevant rules, regulations, and procedures upon checking in at the front office.
- D. An individual or group who enters school property without complying with the procedures and requirements may be guilty of criminal trespass and thus subject to criminal penalty.
  - 1. Such persons may be detained by the Lead School Administrator or designee in a reasonable manner for a reasonable period of time pending the arrival of law enforcement.
- E. Notwithstanding any other provision of law to the contrary, the Lead School Administrator or designee may search the person or object in possession of any person who is not a student enrolled at the school, or a school employee while in any school building or on school grounds either by conducting a random

search with a metal detector or when there is reasonable suspicion that such person has any weapons, illegal substances, stolen goods, or other objects the possession of which is a violation of school policy.

**Legal References:**

[LA. R.S. 17:416.6](#) (*Search of persons entering public school buildings or grounds*)

[LA. R.S. 17:416.10](#) (*Visitor authorization*)