

APPROVED



## Athlos Jefferson Parish

# Minutes

## AAJP Board Retreat

---

### Date and Time

Saturday June 21, 2025 at 9:00 AM

### Location

Athlos Academy of Jefferson Parish

[979 Behrman Hwy, Terrytown, LA 70056](#)

---

To join virtually, please use the following Zoom link: <https://zoom.us/j/6722457926>

If you would like to provide a public comment, please list your name and which topic you would like to provide comment on in the chat.

---

### Directors Present

A. Acuna, J. Holmes, J. Washington, J. Wright, M. Caparotta, N. Anthony, P. Boutte

### Directors Absent

T. Burns, V. McCoy

### Guests Present

C. Brooks, K. Wheeler, M. Jennings (remote), T. Tate, [tharrison@athlosjp.org](mailto:tharrison@athlosjp.org)

---

## I. Opening Items

### A. Call the Meeting to Order

J. Holmes called a meeting of the board of directors of Athlos Jefferson Parish to order on Saturday Jun 21, 2025 at 9:15 AM.

### B.

## **Pledge of Allegiance**

### **C. Record Attendance**

### **D. Call for Conflict of Interest**

### **E. Athlos Mission & Vision**

## **II. Consent Agenda**

### **A. Approve Agenda**

N. Anthony made a motion to approve the consent agenda as proposed.

J. Washington seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approve Board Meeting Minutes**

N. Anthony made a motion to approve the minutes from AAJP Board Meeting on 05-07-25.

J. Washington seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. New Hires & Stipends**

N. Anthony made a motion to approve the new hires as presented.

J. Washington seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Administrative Reports**

### **A. End of Year Recap**

Ms. Wheeler shared end of year academic results and discipline results.

Mr. Brooks shared end of year financial results.

Mr. Jennings shared end of year stakeholder feedback.

### **B. Board Assessment Results**

Ms. Tate shared the results of the annual board assessment.

A. Acuna made a motion to revise the agenda to move the voting items before the discussion items.

N. Anthony seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Discussion Items**

### **A.**

### **Master Service Agreement**

Ms. Tate shared the updates that were made by the Executive Committee and the feedback from the school attorney.

Mr. Acuna inquired about adding a clause to review any subcontractors that were hired to provide academic services. Additional discussion was had about reporting structure for the new Principal.

Edits were noted to make for the next draft to be presented at the next meeting.

#### **B. Activity: Roles Delineation - Leader, Board, EMO**

Ms. Tate shared the worksheet and will move the item to the August agenda.

#### **C. Advocacy - Charter Renewal Talking Points**

Ms. Tate gave a brief overview of the advocacy progress to date and next steps being planned.

#### **D. LUNCH BREAK**

#### **E. 2025-2026 Board Goals**

Dr. Holmes reviewed the goals completed from last year. We ran out of time to discuss goals for next year and moved this item to the August agenda.

### **V. Action Items**

#### **A. 2025-2026 Budget Adoption**

Mr. Brooks clarified the debt service coverage ratio covenants required by our bond.

N. Anthony made a motion to adopt the FY26 budget as presented.

J. Washington seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

A. Acuna	Aye
T. Burns	Absent
V. McCoy	Absent
M. Caparotta	Aye
J. Wright	Aye
J. Washington	Aye
J. Holmes	Aye
N. Anthony	Aye
P. Boutte	Aye

#### **B. 2025-2026 Employee Handbook**

J. Washington made a motion to approve the 25-26 handbook as presented.

A. Acuna seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Burns	Absent
N. Anthony	Aye
M. Caparotta	Aye
J. Wright	Aye
J. Holmes	Aye
P. Boutte	Aye
J. Washington	Aye
V. McCoy	Absent
A. Acuna	Aye

**C. 2025-2026 Board Meeting Dates**

A. Acuna made a motion to approve the dates as presented.

J. Washington seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. 2025-2026 Board Member Term Renewals**

M. Caparotta made a motion to approve board member renewals as presented: Anthony, McCoy, Washington for 3 years terms; Acuna for a 2 year term; Boutte for a 1-year term.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. 2025-2026 Board Officers Elections**

M. Caparotta made a motion to renew the existing officers for 25-26: Chair: Holmes Vice Chair: McCoy Treasurer: Anthony Secretary: Burns.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. 2025-2026 Committee Chairs**

A. Acuna made a motion to approve the following committee chairs: Academic: McCoy Finance: Caparotta Board Recruitment: Wright Governance: Washington Executive: Holmes.

P. Boutte seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:37 PM.

Respectfully Submitted,  
J. Holmes